

**ExCEL Weekly Update**  
**12-5-2008**

Hello Everyone!

The **Mid-Year Institute** has moved. It will be at the FORT MASON CENTER. Please note the venue change.

January 6: Elementary School Sites

January 7: Middle School, K-8, and High School Sites

The Institute will run from 8:30am – 3:30pm. Breakfast and lunch will be provided. Workshop topics have been based on your feedback in the Monthly Monitoring Logs and include a wide range of topics aimed at the needs of Program Leaders, Site Coordinators, and Lead Teachers.

The registration form for Site Coordinators and Program Leaders is attached. **Each site MUST turn in a registration form by December 19, 2008.** Site Coordinators, please make sure that you and your staff attend on the same day as your Lead Teacher (K-8 sites, please check in!)

Mark your calendars! **Semester APPRECIATION/CELEBRATION BRUNCH at the GOLDEN GATE CLUB, HAWTHORNE ROOM, DECEMBER 19<sup>th</sup>, 10:00am – 12:00pm.** Site Coordinators and Program Leaders are encouraged to attend. Please RSVP by December 12 to Lucy Hong at [hongL1@sfusd.edu](mailto:hongL1@sfusd.edu).

**RAD Dance AND Poster Applications are still being accepted.** You can download the application forms by clicking on the links below. RAD will take place on Thursday, February 5, 2009 from 4-6pm at Everett Middle School. Come dance the night away with us!

Dance Application: <http://www.healthiersf.org/ExCELAAfterSchool/News/documents/RADApplication2009.doc>

Poster Contest Application:

<http://www.healthiersf.org/ExCELAAfterSchool/News/documents/RADPosterContest2009.doc>

**November attendance documents are due TODAY!** Please send your documents in if you haven't already. Thank you.