


Directive to Administrators (Specify which administrators)	WAD (Wednesday) Publication Date	WAD Notice	No. of Pages
All Site Administrators	August 24, 2011		1 of 2

WAD Title ( Limit to 4-6 Words )	Date Due (if applicable)	Not Applicable After this Date:
<b>Take a Farmers' Market Fieldtrip Workshop</b>	September 7, 2011	September 14, 2011

From:	Title:	Signature:	Telephone:
<b>Kim Coates</b> (Cabinet member or approved by one below)	Supervisor, Student Support Services Department		<b>242-2615</b>

Inform: (X) Certificated Staff ( ) Classified Staff ( ) Parents (X) Post on Bulletin Board Other \_\_\_\_\_

**Administrative Directive  
Student Support Services Department**

**Elementary Professional Development Opportunity**

***Take Your Class on a Farmers' Market Fieldtrip***

**WHO:** Elementary & Secondary Classroom Teachers  
per funding requirements, registration priority will be given to teachers at schools with ≥50% participation as free/reduced in the school lunch program and those who have not attended previous Farmers' Market workshops in the past 3 years.

**WHAT:** Learn the 'Ins & Outs' of taking a class on a fieldtrip to a Farmers' Market  
➤ **\$60 stipend provided**

**WHEN:** **Wednesday, September 14, 2011, 4:00 to 6:00 p.m.**

**WHERE:** **Heart of the City Farmers' Market, UN Plaza, Civic Center, San Francisco**  
➔ **Meet at SF Environment, 11 Grove Street** (between Market and Hyde Streets)  
Public Transportation highly recommended! Accessible to BART, and all MUNI lines running on Market Street.

**WHY:**

- To familiarize teachers with resources and logistics for taking a class fieldtrip to a farmers' market
- To encourage students to consume more fruits and vegetables

See following page for more information and registration form.

Registration Deadline: **September 7, 2011**

**Questions? Contact Mark Elkin @ elkinm@sfusd.edu or call 242-2615.**

<i>Approved</i>	Cabinet Member: <b>Kevin Truitt</b>	Title: <b>Associate Superintendent, Student Support Services Department</b>	Signature:
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Student Support Services Department  
 San Francisco Unified School District  
 Nutrition Education Project



## Take Your Class on a Farmers' Market Fieldtrip

- WHO:** Elementary & Secondary Teachers - Grades K - 12
- Open to teachers who have not attended previous Farmers' Market workshops in the last three years
  - Per funding requirements priority will be given to teachers from schools with  $\geq 50\%$  participation as free/reduced in the School Lunch Program
- WHAT:** Learn the 'Ins & Outs' of taking your class on a fieldtrip to a Farmers' Market  
\$60 stipend provided
- WHEN:** Wednesday, September 14, 2011, 4:00 to 6:00 p.m.
- WHERE:** SF Environment  
 11 Grove Street (between Market and Hyde Streets)
- We will tour the *Heart of the City Farmers' Market*
  - Public Transportation is recommended! SF Environment is accessible to BART and all Market St. MUNI lines. Parking is available for \$3.00/hour at Civic Center Plaza, the underground lot @ 355 McAllister. There are additional private parking garages in the neighborhood.
- WHY:**
- To familiarize teachers with resources and logistics for taking a class fieldtrip to a farmers' market, including: transportation, market layout, kid-friendly vendors, pre and post trip lessons and resources
  - To encourage students to eat more fruits and vegetables
- HOW:** Fax this registration form **by Friday, September 7, 2011 to:**  
 Donna Gurr – FAX 242-2618 Student Support Services Department  
 \*Confirmation will be sent via e-mail.\*

Yes, I will attend the Farmers' Market Professional Development on Wednesday, September 14, 2011 4:00 p.m. – 6:00 p.m., at SF Environment.

School: \_\_\_\_\_ Grade Level: \_\_\_\_\_ Employee ID # \_\_\_\_\_

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Classroom type: (Special Ed, Spanish immersion...) \_\_\_\_\_

As the Site Administrator I support SFUSD's Health Education Policy which requires a minimum of 20 Elementary level health education lessons; the SFUSD Wellness Policy & the State PE requirement of 200 min./10 days.

Principal's signature

ADD SECURITY REQUIREMENT!