

Drug/Alcohol Referral Policy and Intervention Protocol

SFUSD is a drug and alcohol free district. A student MAY be suspended and/or expelled for possessing, using, selling*, furnishing or being under the influence of alcohol or drugs, and the school administration is required to report such conduct to the police within one school day of a suspension or expulsion for such offenses. (Cal. Ed. Code 48900(c),(d) and 48902(b). Unlawful possession of drugs (other than a first offense for no more than an ounce of marijuana) requires an expulsion referral **unless the principal determines that expulsion is inappropriate given the particular circumstances.** (Cal. Ed. Code 48915(a)(3). Ultimately, the principal can decide whether alternatives to an expulsion referral are appropriate, such as BIS and/or suspension.

*The sale of a controlled substance at school or at a school sponsored activity off school grounds requires a mandatory suspension and expulsion referral. (Ed. Code 48915(c)(3).

In addition to these disciplinary consequences, SFUSD would like to assist students by providing them with support services (Brief Intervention Sessions) that can address potential substance abuse issues.

This Policy and Intervention Protocol seeks to assist staff in providing these additional alcohol/drug interventions.

1. Students found using or in possession of alcohol or controlled substances on a school site will be cited and a referral sent to the Head Counselor and Site Administrator. The Head Counselor/Site Administrator's (or whichever administrator is responsible to implement disciplinary consequences) office should then implement the disciplinary consequences and inform parents/caregivers of the violation and consequences which includes the mandatory Brief Intervention Sessions (BIS). Parents are requested to take student to their primary care provider.
 - The Head Counselor/Site Administrator makes sure that the referral is placed with the Wellness Programs or Learning Support Professional (LSP) or any additional designated trained Brief Intervention staff member's mailbox to schedule the student (within 3 days) for mandatory participation in the Brief Intervention Sessions. Head Counselor/Site Administrator and trained Brief Intervention Staff may also have a meeting with parents/guardians of students to discuss Brief Intervention Session (BIS) expectations.
2. The Brief Intervention staff member sends a notice to students informing them that they will be required to attend BIS in lieu of, or in addition to, suspension with date/time/location information. A reminder notice will also be sent to the student the day before or on the day the class is to take place.
3. Staff conducts BIS.
4. If a student does not attend the BIS, Head Counselor/Site Administrator follows up with student and his/her parent/caregiver. Student is offered one more opportunity to attend the next scheduled BIS. Head Counselor/Site Administrator sends another referral form to designated trained Brief Intervention Staff Member.
5. If a student misses the BIS a second time, he/she is referred to the Head Counselor/Site Administrator for disciplinary action.
6. Student can be referred to BIS more than once. By the third incident, if a student is caught drinking or in possession of alcohol/drug products on school grounds or at school sponsored activities, he/she is not automatically given option of BIS. As appropriate, disciplinary action will follow.