

Directive to Administrators (Specify which administrators) All Elementary Site Administrators	WAD (Wednesday) Publication Date September 17, 2008	WAD Notice ( Number )	No. of Pages 1 of 2
WAD Title ( Limit to 4-6 Words ) <i>Taking a Farmers' Market Fieldtrip Workshop</i>		Date Due (if applicable) October 10, 2008	Not Applicable After this Date: October 15, 2008
From: Meyla Ruwin (Cabinet member or approved by one below)	Title: Director, School Health Programs Dept.	Signature:	Telephone: 242-2615
Inform: <input checked="" type="checkbox"/> Certificated Staff <input type="checkbox"/> Classified Staff <input type="checkbox"/> Parents <input checked="" type="checkbox"/> Post on Bulletin Board    Other _____			

Administrative Directive  
SCHOOL HEALTH PROGRAMS DEPARTMENT

**Elementary Professional Development Opportunity**  
***Taking Your Class on a Farmers' Market Fieldtrip***

**WHO:** Elementary Classroom Teachers  
per funding requirements, registration priority will be given to teachers at school sites with **≥50% participation as free/reduced in the school lunch program**

**WHAT:**

- Learn the 'Ins & Outs' of taking a class on a fieldtrip to a Farmers' Market
- **\$60 stipend provided**

**WHEN:** Wednesday, October 15, 2008, 4:00 to 6:00 PM

**WHERE:** *Heart of the City Farmers' Market*, UN Plaza, Civic Center, San Francisco  
**Meet at SF Environment, 11 Grove Street** (between Market and Hyde Streets)  
Public Transportation highly recommended! Accessible to BART, and all MUNI lines running on Market Street.

**WHY:**

- To provide teachers with an example of a fieldtrip to which they can take their classes, including pre and post classroom lessons
- To familiarize teachers with logistics of the trip: transportation, market layout, items offered at market, kid-friendly vendors
- To distribute Farmers' Market book & additional resources

**See following page for more information and registration form.**  
**Registration Deadline: October 10, 2008**

<i>Approved</i>	Cabinet Member: Trish Bascom	Title: Associate Superintendent of Student Support Services	Signature:
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School Health Programs Department  
 San Francisco Unified School District  
**Nutrition Education Project**



## Taking Your Class on a Farmers' Market Fieldtrip

**WHO: Elementary Classroom Teachers - Grades K - 5**

- Open to teachers who have not attended previous Farmers' Market workshops in the last two years
- Per funding requirements priority will be given to teachers from schools with  $\geq 50\%$  participation as free/reduced in the School Lunch Program

**WHAT:** Learn the 'Ins & Outs' of taking your class on a fieldtrip to a Farmers' Market  
**\$60 stipend provided**

**WHEN: Wednesday, October 15, 2008, 4:00 to 6:00 PM**

**WHERE:** *Heart of the City Farmers' Market, UN Plaza, Civic Center*  
**Meet at SF Environment, 11 Grove Street** (between Market & Hyde Streets)  
Public Transportation is recommended! Parking is available for \$2.50/hour at Civic Center Plaza, the underground lot @ 355 McAllister. There are additional private parking garages in the neighborhood.

**WHY:**

- To provide teachers with an example of a fieldtrip to which they can take their classes, including pre and post classroom lessons
- To familiarize teachers with logistics of the trip: transportation, market layout, items offered at market, kid-friendly vendors
- To distribute Farmers' Market book & additional resources

**HOW: Fax this registration form by Friday, October 10, 2008 to:**  
 Terry Vargas – FAX 242-2618 School Health Programs Department  
**Confirmation will be sent via e-mail.**

**Yes, I will attend the Farmers' Market Professional Development on Thursday, October 15, 2008, 4:00 PM – 6:00 PM, at the Heart of the City Farmers' Market in UN Plaza.**

School: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Employee ID # \_\_\_\_\_

Home mailing address: \_\_\_\_\_ City, Zip Code \_\_\_\_\_

Grade Level \_\_\_\_\_ Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

As the Site Administrator I support SFUSD's *Health Education Policy* which requires a **minimum of 20 Elementary level health education lessons**; the *SFUSD Wellness Policy* & the **State PE requirement of 200 min./10 days.**

\_\_\_\_\_ Principal's signature