The San Francisco Unified School District utilizes two student support structures to maximize student success across all grade levels, K – 12:

1. The **Student Assistance Program (SAP)** is a ‘learning support’ umbrella structure that brings together all support service providers at a school site to develop and monitor programs and resources that enhance prevention and intervention efforts contributing to student success. The SAP focuses on referred students, and coordinates respective programs and services to promote their academic success. In addition, school-wide issues are identified and addressed. Ideally, SST referrals are processed and prioritized by the SAP team at school sites.

2. The **Student Success Team (SST)** is a problem solving and coordinating structure that assists students, families and teachers to seek positive solutions for maximizing student potential. The SST focuses in-depth on one student at a time, and invites the parent and student to participate in finding solutions. Additionally, at the elementary level, the **Classroom SST** provides a structure to review the academic, behavioral and health status of each student in a particular classroom. This process informs individual actions for students, including referral to the formal SST process, and class-wide actions to address issues such as use of class resources, behavior management, classroom modifications, and health education.

### Student Success Team (SST) Flow Chart

- **Teacher/Staff Member/Parent** is concerned about a student because of:
  - academics
  - health
  - behavior/emotional issues
  - attendance

- **Teacher/Staff Member/Parent/Student** fills out **Request for Assistance Form 1.0** and gives to SAP Coordinator
  *See SAP Flowchart for detailed description of SAP process, pages 17-18*

- **SST Meeting**

- **If student is a danger to them self or others** (behaving unsafely, emotional outburst)
  - **DO NOT WAIT!**
  - Go directly to administrator for appropriate actions and consequences.
  - Consult w/ the following as needed:
    - Police
    - Child Crisis
    - Child Protective Services
    - LSP/Wellness Coordinator
    - School District Nurse
    - Mental Health CBOs

- **Classroom SST** (elementary only)
  - individual students are identified for SST