Administrative Directive

**WHAT:** All students entering 7th grade must have proof of a Tdap (Tetanus, Diphtheria & Pertussis/Whooping Cough) vaccine and 2 MMR (Measles, Mumps & Rubella) vaccinations. Students who are 13 years of age or older also need proof of a second Varicella (chicken pox) vaccination. Additionally, all 8th – 12th grade students must be up to date on all vaccinations required for school entry, including Tdap, Varicella, and MMR.

Personal Belief Exemptions are no longer valid for incoming 7th graders. Medical exemptions are still accepted and must include a written statement from a licensed physician (M.D. or D.O.) which states:

- that the physical condition or medical circumstances of the child are such that the required immunization(s) is not indicated
- which vaccine(s) is being exempted
- whether the medical exemption is permanent or temporary
- the expiration date of the exemption, if the exemption is temporary

**WHO:** A designated school staff member will be required to enter the date of any required vaccines in Synergy.

In Synergy, click on the **PAD tree icon** → click on the **Synergy SIS** tab for the dropdown menu → click on **Health** → click on **Health** in the dropdown menu → go to the **Immunizations** tab & enter the date by the vaccine

From Synergy, print an Individual California School Immunization Record (HLT204) and place in the student’s cum. (Type “HLT204” into Synergy Quick Launch bar).

**WHEN:** Be sure to notify parents/guardians of 6th graders immediately about the need to vaccinate their incoming 7th graders as well as parents/guardians of 7th-12th grade students who are not up-to-date on required vaccinations (see attached notification letters).

For more information about the 7th grade immunization requirement, please go to the SFUSD School Health Manual @ http://www.healthiersf.org/resources/SHM-SectionE.php or www.shotsforschool.org.
Dear Parent/Guardian of SFUSD 6th Graders:

Your child’s school does not have proof that they have received the booster shot for Tetanus, Diptheria and Pertussis (Tdap), generally given after the 7th birthday. California law requires that all 7th graders show evidence of having had:

- Tdap vaccine* before the first day of 7th grade and
- 2nd chicken pox vaccine* by the time they are 13 years old
- 2nd MMR vaccine

If your child needs these vaccines, or any other vaccines, they can receive it from their health provider, community clinic or SFUSD School Health Center (call 415-242-2615 for an appointment).

Please submit evidence of these shots to your school’s Main Office, Attn: School Nurse, by _________ so your child can start 7th grade on the first day of school and avoid the loss of school days. If the school does not have evidence of your child having Tdap by the beginning of 7th grade, your child may be excluded per state law.

If you have questions, please contact your School Nurse or Administrator.

* requirement could also be satisfied with a valid medical exemption; Personal Belief Exemptions will no longer be valid

Estimado padre/tutor del estudiante del 6º grado en el SFUSD:

La escuela de su hijo no tiene prueba de que el estudiante haya recibido la vacuna Tdap de refuerzo contra el tétano, la difteria y la tos ferina, que generalmente se aplica después de cumplir los 7 años. La ley de California requiere que todos los alumnos del 7º grado proporcionen prueba de haber recibido las siguientes vacunas:

- La vacuna Tdap* contra el tétano, la difteria y la tos ferina antes del primer día del 7º grado, y
- La 2ª dosis de la vacuna contra la varicela * antes de cumplir los 13 años de edad
- La 2ª dosis de la vacuna MMR contra el sarampión, las paperas, y la rubéola

Si su hijo necesita estas vacunas, o cualquier otra vacuna, su propio doctor, una clínica comunitaria, o el Centro de Salud Escolar del SFUSD se las pueden aplicar. (Por favor llame al 415-242-2615 para hacer una cita con el Centro de Salud Escolar).

Por favor, presente pruebas de haber recibido estas vacunas a la oficina principal, a la atención de la enfermera de la escuela, antes o en la siguiente fecha: __________ con el fin de que su hijo pueda empezar el 7º grado el primer día, y así evitar la pérdida de días de clases. Según lo dicta esta ley estatal, si la escuela no tiene prueba de que su hijo ha recibido la vacuna Tdap al inicio del 7º grado, su hijo puede ser excluido de la escuela.
敬爱的 6 年级家长/监护人：

你孩子就读的学校没有收到其已接种百白破混合疫苗（百日咳、白喉、破伤风，简称 Tdap）加强针的证明（孩子通常在满 7 岁时已接受此疫苗）。加州法律规定所有入读 7 年级的学生必须出示以下证明：

- 入读 7 年级首日前已接种 Tdap 疫苗*证明，及
- 学生於 13 岁时已接种第 2 次水痘疫苗*；
- 第 2 次麻腮风混合疫苗（麻疹、腮腺炎、风疹，简称 MMR）。

若你孩子需要接种这些或其它疫苗，请与其家庭医生、社区诊所，或校区的学校健康中心联系（中心的预约电话：415-242-2615）。

请於______前把这些接种证明递交至校务处，并注明“Attn: School Nurse”。这样，你孩子在 7 年级开学首日即可返校上课，并避免因文件不足而缺课的情况出现。按照加州法律规定，若学生在 7 年级开学首日不能出示 Tdap 接种证明，他/她将不能返校上课。

若有任何疑问，请向学校护士或行政人员查询。

*若学生持有有效的医疗豁免证明，则不需出示这些疫苗接种证明。但“个人信仰豁免”证明将不再生效。
For more information about all of the immunization requirements, please go to [http://eziz.org/assets/docs/IMM-231.pdf](http://eziz.org/assets/docs/IMM-231.pdf)

If you have questions, please contact the Nurse of the Day at 415-242-2615.

**WHY:**

Students will not be allowed to enter school unless the requirements are met as per California law (AB354). Schools may be audited for compliance with this law by the San Francisco Department of Public Health each school year. Schools will also be required to submit a report of Tdap compliance to the state of California every year.

<table>
<thead>
<tr>
<th>Kevin Truitt</th>
<th>Title: Chief, SFCSD</th>
<th>Signature:</th>
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*SAN FRANCISCO UNIFIED SCHOOL DISTRICT – WEEKLY ADMINISTRATIVE DIRECTIVE (WAD)*
SF COMMUNITY CLINICS

Castro-Mission Health Center
3850 17th Street at Noe 415-934-7700
Click for Yahoo map & directions
Nurse Immunization Clinic:
Call for same-day appointment: Mon. – Thurs.
3850 17th Street at Noe
415-934-7700

SFGH Children’s Health Center
1001 Potrero Ave., 6th Fl. (Rm 6M5) 415-206-8376
Click for Yahoo map and directions
Clinic Hours, Well Child & Subspecialty Appointments: Mon. – Fri. 8:30am-4:30pm
SFGH Family Health Center
995 Potrero Avenue @22nd Street 415-206-5252
Click here for Yahoo site map and directions
Clinic Hours
Monday - Friday: 8am - 5pm
(Evening hours) Monday -Thursday: 5:30 pm - 9:00 pm.

Chinatown Public Health Center
1490 Mason Street (at Broadway) 415-364-7600
Clinic Hours:
Primary Care Services: by appointment
Monday-Friday 8am-12pm, 1-5pm (3-5pm on Tuesdays)

Maxine Hall Health Center
1301 Pierce Street 415-292-1300
Get Directions
Clinic Hours:
Mon. – Fri. 8am-5pm
Drop In: Mon., Wed., Fri. only; Doors open 8am
1st come, 1st serve, max. 4-5 patients only.
You must be assigned to MHHC to be seen in Drop In.
Patients not assigned to Maxine Hall Health Center must go through the Central Enrollment Unit at 2789 25th Street (and Potrero). Call 415-206-7800 to make an appointment.

Mission Neighborhood Health Center
240 Shotwell Street - 415-552-1013
http://www.mnhc.org/place-locations/shotwell-clinic/
This site houses the full range of primary care services.
Hours: Mon., Tues., Thurs., Fri.: 8:30am - 5:30pm
Wed. (1st, 2nd, 4th of the month): 8:30am – 5:30pm; Clinics are CLOSED from 11:30am – 2:15pm
Other Wednesdays (3rd and 5th): 8:30am – 8:00pm
Family Medicine Clinic: Wednesdays: 5:30pm – 8:00pm

Native American Health Center
http://www.nativehealth.org/
We offer Youth Services in Oakland and San Francisco
For San Francisco call: 415-863-2430
160 Capp St., or 333 Valencia St
All are welcome! NAHC provide services for all, there are no tribal/ethnic requirements to receive services.

North East Medical Services (NEMS)
415-391-9686 http://www.nems.org/
NEMS offers comprehensive linguistically-competent and culturally-sensitive health care services to a variety of patients in the medically underserved Asian population, a majority of whom are uninsured or low-income. Languages include Cantonese, Mandarin, Toishan, Vietnamese, Burmese, Korean, French, and Hindi.
NEMS operates nine clinics: main clinic @1520 Stockton St.; also clinics in SF’s Portola, Visitation Valley, Richmond districts & Sunset districts, also Daly City & San Jose.

Silver Avenue Family Health Center
Directions
1525 Silver Ave (at San Bruno Ave)
Medical Clinic phone: 415-657-1700
Clinic Appointment Hours:
Mon., Tues., Thurs., Fri.: 8am - 5pm Weds – 8 am to 12 pm
Nurse Drop-In Hours
Mon., Tues., Thurs., Fri.: 8:30am-10am; 1:30pm-2:30pm
Wed.: 8:30am - 10am
Languages: Cantonese, Mandarin, Spanish, Vietnamese

Southeast Health Center
2401 Keith Street 415-671-7000
Clinic: Mon. – Fri. 8:00 am - 5:00 pm
Closed Wed. 12:00 - 2:00 pm
Drop-In Plus: Mon. – Fri. 1:00 pm - 5:00 pm
Nurse Clinic: Mon. – Fri. 8:00 am - 5:00 pm
3rd Street Youth Center & Clinic
1728 Bancroft Avenue, 415-822-1707
Clinic: Mon. – Fri. 1:00 pm - 5:00 pm

St. Anthony’s Medical Clinic
Medical Clinic
150 Golden Gate Ave, 2nd floor
415-241-8320
Hours: Mon., Tues., Thurs., Fri.: 8:00 am – 4:30 pm
Wednesday: 8:00 am-12:00 pm
http://www.stanthonysf.org/

South of Market Health Center
229 7th Street 415-503-6000
San Francisco, CA 94103
Mon-Thu: 8:00am - 5:00pm
Fri 8:00 - 1:00; Sat 8:30 - 1:30 By appointment and drop-in.
Yahoo Map to South of Market Health Center

SFUSD School Health Center
1515 Quintara Ave (at 24th Avenue), SF 94116
Phone: 415-242-2615
Hours: Tues. during the School Year, by appointment