Taking Your Class on A Farmers’ Market Fieldtrip
Checklist

3 - 4 weeks prior:
☐ Choose a market, date and time,
   ☐ Ferry Building: Call Julie Cummins (CUESA)
     415.291.3276 x106
☐ Plan additional visits to library or museum
☐ Choose transportation method (i.e. Laidlaw, Muni, Walking)

2 weeks prior:
☐ Send home permission slips
☐ Request parent/caregiver volunteers (suggested ratio of one adult to five students)
☐ Request bag lunches and inform cafeteria worker

1 week prior:
☐ Teach Pre-lesson
☐ Confirm volunteers

1 day prior:
☐ Assemble a healthy snack for the field trip, such as trail mix
☐ Optional: Remind students to bring in $.50 to $1.00

The morning of:
☐ Discuss field trip procedures, guidelines and activities
☐ Divide students into groups, assign chaperones
☐ Arrange meeting places and times