

Directive to Administrators (Specify which administrators)		WAD (Wednesday) Publication Date	WAD Notice (Number)	No. of Pages
School Site Administrators		October 23, 2013		1 of 8
WAD Title (Limit to 4-6 Words)		Date Due (if applicable)	Not Applicable After this Date:	
SFUSD Bed Bug Procedure		N/A	N/A	
From:	Title:	Signature:	Telephone:	
Kim Coates (Cabinet member or approved by one below)	Executive Director, School Health Programs		(415) 242-2615	
Inform:				
(X) Certificated Staff (X) Classified Staff (X) Parents () Post on Bulletin Board Other _____				
Administrative Directive				
WHO?	All School Staff and School Site Administrators			
WHAT?	The SFUSD Bed Bug Policy aligns with recommendations from the San Francisco Department of Public Health and the California Department of Public Health.			
WHY?	The prevalence of bed bug infestations in SFUSD is uncommon and a few bugs do not indicate an infestation. While bed bugs are a nuisance, they are not known to spread disease.			
HOW?	See the attached SFUSD Bed Bug Procedure, Parent Notification Letter and Bed Bug Fact Sheet . The fact sheet and notification letter are available in multiple languages.			
	All bed bug information is in the School Health Manual in the Communicable Diseases/School Illnesses Section G or at: http://www.healthiersf.org/resources/documents/SectionG_000.PDF			
	Please call the Nurse of the Day (NOD) 242-2615 with any questions.			
	Kevin Truitt	Title: Associate Superintendent, Student Support Services Dept.	Signature:	
SAN FRANCISCO UNIFIED SCHOOL DISTRICT - WEEKLY ADMINISTRATIVE DIRECTIVE (WAD)				